

CAC Minutes – December 19, 2005

Next CAC meeting: Monday, January 23 at the Board of Education Building, 7:30. Please advise Sherman Bishop, Lee Field-Starks or John Doucette in advance if you will be unable to attend the meeting.

Attendees (17): Sherman Bishop (presiding), Dr. Jim Costanza (Superintendent), Renee Wargo (Board of Education), Garn Anderson, Andy Call, Marcia Columbro, John Doucette, Lee Field-Starks, Judy Friedman, Jayne Hoon, Kevin Kanareff, Jean Seasholtz, Kathleen Stock, Carrie Tate, Dan Walsh, Christie Wiedt, Eddie Williams

Absent with notice: (none)

Absent without notice: Leslie Brusk, Troy Miller, Linda Wade

The following are the minutes from the December 19, 2005 meeting at the Board of Education building:

Call to Order

The meeting was called to order by Sherman Bishop at 7:30 p.m.

Approval of Agenda

The agenda was approved with no additions or corrections.

The motion was made by Carrie Tate and seconded by Kevin Kanareff.

Approval of Minutes

The October 17 meeting minutes were approved.

The motion was made by Lee Field-Starks and seconded by Carrie Tate.

The November 21 meeting minutes were discussed but not approved. Per Sherman Bishop that was not an official meeting because a quorum was not present so no approval was required.

Board of Education Report by Renee Wargo

- The Board of Education is schedule to hold two meeting related to the potential May Levy this week.
 - The Wednesday meeting will be to approve a millage rate for the levy and review a list of cuts that will be required if the levy were to fail.
 - The Thursday meeting will be the formal vote to put the issue on the May ballot.
- The question was asked whether the Board will support the levy. Renee responded that she did not have a feeling for the exact outcome of the vote but expected it to pass. The community understands the situation and she has an overall good feeling about the levy.

Superintendent's Report by Dr. Jim Costanza

Dr. Costanza discussed several topics and gave a presentation describing the contingency plan if the levy fails.

- All estimates are based on a fiscal forecast filed with the State twice a year.
- The District has received a letter from the State because the forecast 2007 deficit is greater than 2% of revenue. The State requires a plan to fix the problem (increase revenue and/or reduce expenses) as well as a contingency plan in case the original plan fails.
- Dr. Costanza outlined specific actions that would provide \$4,213K in cuts against a projected deficit of \$4,196K. He also noted that maintaining excellence would be difficult with a \$4 million budget reduction. Specific actions to be submitted to the Board for approval include the following:
 - Establish student fees (\$50)
 - Cut equipment replacement
 - Eliminate planned permanent improvements (lockers, labs, etc.)
 - Eliminate planned bus replacements
 - Eliminate summer programs
 - Reduce staff extended time
 - Cut field trips
 - Cut custodial supplies
 - Cut staff travel
 - Eliminate salary adjustments
 - Cut overtime
 - Cut spending for instructional supplies and textbooks

(Continued over)

- Eliminate PEP behavioral consultant
- Cut summer help
- Reduce busing to state minimums
- Close buildings after school
- Cut communications expense
- Cut curriculum and staff development
- Reassign resource teachers.
- Cut support staff (aides)
- Establish “pay to play” for athletics and other co-curricular activities
- Restructure administrators
- Eliminate performing Arts supervision
- The Board can review this list and make changes but anything the remove must be replaced by another action generating the same dollars.
- A functioning levy committee has been established, headed by Kathy Axcell and Bill Badour. They are starting earlier than a year ago. The estimated cost of the campaign is \$30K.
- The PAC odor issue was addressed.
 - The fire department was called and recommended evacuation.
 - The best guess as to the cause from building contractors was that the backup generator came on and exhaust fumes were picked up by the ventilating system. However, the condition could not be replicated.
 - Two subsequent programs were held without incident.

Committee Reports:

- High School Research (Lee Field-Starks)
 - No committee activity since last month.
- Business Partnerships (Carrie Tate)
 - Looking at best practices in other districts for things such as internships.
 - Just obtained list of companies that received tax abatements and will review wording of commitment language as obtained from Mark Pepera.
 - A monitoring committee meets annually to review compliance.
- Levy (Garn Anderson)
 - Distributed a written plan for research into the impacts of levy failure.
 - Most of the data is already collected, need to analyze and coordinate with the Levy Committee.
 - Key finding is the need to hire a consultant with expertise in these matters.
 - Plan to deliver final report at February CAC meeting
- Performing Arts Center (Andy Call)
 - Committee needs more members.
 - Will discuss potential uses to market for PAC facility.
 - Have list of comparable facilities to interview.
 - Plan a SWOT analysis in January involving committee members and other individuals.

Unfinished Business

None.

New Business

- Four new Alternate Members were announced. All except Troy were in attendance at the meeting. The new members were invited to join committees.
 - Judy Friedman
 - Jayne Hoon
 - Troy Miller
 - Kathleen Stock
- Polly Schmauch resigned from the CAC for personal reasons. Christie Wiedt was nominated by Sherman Bishop to fill Polly’s term, which expires in 2008.

Adjourn

The meeting was adjourned by Sherman Bishop at 8:40 p.m.

Minutes taken by John Doucette

Corrections/missing items/amendments may be made during the next meeting as needed.

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